

Freedom of Information Request - FOI2024/045

10 May 2024

Thank you for your Freedom of Information request.

1. Spend on Office supplies and associated products for the below financial years.
 - 1st April 2022 – 31st March 2023
 - 1st April 2023 – 31st March 2024
2. Start date & duration of Contract?
3. Is there an extension clause in the contract and, if so, the duration of the extension?
4. Has a decision been made yet on whether the contract is to be either extended or renewed?
5. Who is the senior officer (outside of procurement) responsible for the contract?
6. Name of Incumbent Supplier?
7. How long have you traded with them?
8. If you publish your register of contracts and purchasing, can you please provide a website link.
9. In addition, can you confirm if you have a contract in place for Tail End Spend.

I have considered your request and have set out the Trust's response below:

1. For office Equip Purchase/Maintenance we spent £139k in 23/24 and £152k in 22/23. Office supplies as stationery, printing/copying – cost is £735k in 22/23 and £722k in 23/24.
2. Orders are purchased via Capita Integra and we use whatever supplier is offered at the time, via our Foundation Group contracts.
3. N/A
4. N/A
5. N/A
6. N/A
7. N/A
8. We only publish our items of spend over £25,000, which can be viewed at - [Transparency \(wyevalley.nhs.uk\)](https://www.wyevalley.nhs.uk)
9. N/A

Yours sincerely,

Freedom of Information Officer